

# Privacy Notice for Visitors

We have been helping people maintain or regain their mobility since 1919. For us, digitalising the treatment process means protecting your freedom of movement in the digital world as well. It is therefore important for us to tell you what personal data we collect, how we use these data and what your options are.

The success of Ottobock depends not only on the global network of information flows between the Ottobock companies, employees, customers and patients, but above all on the trustful, secure handling of personal data.

## Controller

Duderstadt location: Ottobock SE & Co. KGaA

Max-Näder-Straße 15, 37115 Duderstadt, Germany

## Data Protection Officer

Data Protection Officer for the legal entity: Bjoern Holland

Ottobock has also appointed a Global Data Privacy Officer: Bjoern Holland

You may reach the Global Data Privacy Office confidentially via [[Contact form](#)].

## Your visit to Ottobock

### Visitor registration

We wish to inform you about data processing that takes place when you visit our business premises.

### Categories of processed data:

For example, the following categories of personal data are processed here:

- Contact information
  - First name, last name
  - Company
  - Business address
  - Business phone number
- Further information
  - License plate number
  - Date and time of your visit
  - Patient, seminar participant, supplier/business partner

You are not obliged to disclose your personal data. However, we cannot grant you access to our business premises if you choose not to do so.

### Purposes:

We process your personal data to exercise our domestic authority, to prevent unauthorised access, for identification in case of an evacuation and to prevent and investigate crimes.

## Legal basis:

We have a legitimate interest in pursuing the purposes described above. Data are therefore processed based on point (f) of Art. 6(1) GDPR.

## Retention periods / criteria for establishment:

We erase the camera data from the 72-hour circular buffer when they are no longer needed for our purpose of maintaining building security and no other legal basis applies, notably statutory or contractual retention periods.

## Video recording

We perform video surveillance in specially marked areas to maintain security. These areas are identified by the following pictogram:



## Categories of processed data:

For example, the following categories of personal data are processed here:

- Recordings
  - Recording of you
- Further information
  - Location
  - Time stamp of the recording

You are not obliged to disclose your personal data. Upon entering the specially marked areas, the previously named categories of personal data are processed automatically.

## Purposes:

We process your personal data to maintain building security, to prevent unauthorised access and to prevent and investigate crimes.

## Legal basis:

We have a legitimate interest in pursuing the purposes described above. Data are therefore processed based on point (f) of Art. 6(1) GDPR.

## Who we share data with

Internally, only departments and their employees who require it for the purposes described above have access to your personal data. This is for plant security.

The following external recipients/categories of recipients have access to your data:

**Contract processors**, companies commissioned by Ottobock for the processing of data within the applicable legal framework (Art. 28 GDPR – Processor). In this case, Ottobock is still responsible for the protection of your data. Our processors are carefully selected, bound by our directives and reviewed by us regularly. We engage only processors that offer sufficient guarantees that suitable technical and organisational measures are implemented to ensure that processing is in accordance with the requirements of the GDPR and the protection of your rights is assured.

**Private entities** that provide services for you under their own responsibility and/or under a contract with Ottobock. This is the case insofar as you request services of private entities from us, consent to their involvement, or we involve private entities based on legal permission. Insofar as we nevertheless disclose your data to third parties in the course of processing, transfer data to them or otherwise grant them access to the data, this too is based exclusively on one of the aforementioned legal bases.

**Government entities** to whom we transfer certain data due to legal obligations.

## Your rights

You have the following rights:

- a) The right to request **confirmation** whether we process personal data relating to you. If this is the case, you have the right to **information** regarding this processing (Art. 15 GDPR).
- b) The right to request the **correction** and/or completion of incorrect and/or incomplete data (Art. 16 GDPR).
- c) The right to **revoke** your consent at any time with effect for the future (Art. 7(3) GDPR).
- d) The right to request the **erasure** of data in certain cases (Art. 17 GDPR).
- e) The right to request the **restriction of processing** under certain conditions (Art. 18 GDPR).
- f) Under certain conditions, the right to **data portability**, which means you can receive the data you provided to us in a structured, commonly used and machine-readable format or to have them transmitted to another controller (Art. 20 GDPR).
- g) The right to **lodge a complaint** with a **supervisory authority** (Art. 77 GDPR).

### Right to object (Art. 21 GDPR)

**You have the right to object, on grounds arising from your particular situation, at any time to the processing of your personal data that is based on point (f) of Art. 6(1) GDPR. In this case, we shall no longer process the personal data unless we are able to demonstrate compelling legitimate grounds for the processing that override your interests, rights and freedoms, or where the processing is necessary for the establishment, exercise or defence of legal claims.**

**Where personal data are processed for direct marketing purposes, you have the right to object at any time to the processing of personal data concerning you for such marketing, which includes profiling to the extent that it is related to such direct marketing. When you object to processing for direct marketing purposes, the personal data shall no longer be processed for such purposes.**

## Amendment of this data privacy statement

We revise this privacy notice in the event of changes and necessity. You will always find the current version on this website.

**Data privacy statement date: 25 June 2021**